

Jacqui Sinnott-Lacey
Chief Operating Officer
52 Derby Street
Ormskirk
West Lancashire
L39 2DF

Friday, 21 May 2021

# CORPORATE AND ENVIRONMENTAL OVERVIEW & SCRUTINY MEMBER UPDATE CORPORATE YEAR 2021/22

**MAY 2021 - ISSUE 1** 

The content of this **CORPORATE AND ENVIRONMENTAL OVERVIEW & SCRUTINY MEMBERS UPDATE** covers all the services.

If a Member wishes to receive further information on anything in the Update, please contact the officer named at the beginning of the article.

If a Member wants to place an item on the Committee agenda in connection with any article in the Update, please provide it to <a href="mailto:member.services@westlancs.gov.uk">member.services@westlancs.gov.uk</a> or telephone 01695 585207 by <a href="mailto:12 Noon on Friday">12 Noon on Friday</a>, <a href="mailto:28 May 2021">28 May 2021</a>.

Members Item/Councillor Call for Action

If a Member wants to place an item on the Corporate and Environmental O&S Committee Agenda, please complete the attached Member Item/Councillor Call for Action Pro Forma (Appendix B) and return it to <a href="mailto:member.services@westlancs.gov.uk">member.services@westlancs.gov.uk</a> by <a href="mailto:12 Noon on Friday">12 Noon on Friday</a>, <a href="mailto:28 May 2021">28 May 2021</a>.

The Press are asked to contact the Digital Communications Manager for further information on this Update.

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- 1a MINUTES OF LANCASHIRE COUNTY COUNCIL'S HEALTH SCRUTINY COMMITTEE

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**ACTIONS UNDER DELEGATED AUTHORITY** 

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

For further information, please contact:-Chloe McNally on Or email chloe.mcnally@westlancs.gov.uk

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## 'MEMBER UPDATE' REQUEST **CORPORATE AND ENVIRONMENTAL OVERVIEW SCRUTINY COMMITTEE**

**MEETING: 10 JUNE 2021** 

12 noon on Friday 2		beivices, 32 Derby Street, Offisklik by				
Member Update Issue: 1						
Councillor:						
Article No:						
Subject:						
indicated on the firs	t page of the related	•				
Please advise Member Services on 01695 585065 if at any time you wish to withdraw this item following receipt of further information or e-maimember.services@westlancs.gov.uk						
i. what are your rea	sons for requesting the	; item;.				
2. What outcome wo	uld you wish to see fol	lowing discussion of the item?				
FOR MEMBER SER	VICES USE ONLY					
Received by:		Date of Committee:				
Date:	Time:	Chief Officer informed				
Head of Service infor	med	Chairman informed				
Contact Officer inforn		Portfolio Holder informed:				

# CORPORATE AND ENVIRONMENTAL OVERVIEW AND SCRUTINY COMMITTEE AGENDA - MEETING: 10 JUNE 2021

This form must be received by Member Services, 52 Derby Street, Ormskirk, <u>before 12 noon on Friday 28 May 2021</u>.

Please advise Member Services on 01695 585065 if at any time you wish to withdraw this item following receipt of further information or e-mail <a href="mailto:member.services@westlancs.gov.uk">member.services@westlancs.gov.uk</a>

Councillor:	(Name of Member requesting the item)		
Subject:			
1. What are your	reasons for requesting the item:		
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2. What outcome	would you wish to see following discussion of the item?		

3.	What have you already done to resolve this issue?		

### Potential means of pursuing an issue before resorting to a Member Item/CCfA:

- Raise Ward Issue as a 'Patch Problem'
- Discuss issue with an appropriate officer from the Council Service or Agency
- Discuss issue with an appropriate Cabinet member
- Raise the issue with partner agency, eg. Police, PCT, etc.
- Write formal letters on behalf of constituents
- Use official complaints procedure or other official route
- Put forward the issue as a topic for inclusion on an O&S work programme

# The following are potential reasons why your Member Item/CCfA may not be considered further:

- The issue is an individual case
- You have not explored the issue fully and exhausted all avenues above
- A review into the general issue is included in an O&S work programme
- A petition is being submitted to the Council
- A complaint is being or has been submitted and the outcome is awaited
- A FOI request is being or has been made and the outcome is awaited
- Scrutiny of the issue is unlikely to result in improvements for local people
- The issue has been the subject of Executive Call In
- The issue has been the subject of a Council Motion / Question
- The issue is urgent and could be more speedily resolved by other means
- The issue is an 'excluded matter' (Constitution 18.3)

### FOR MEMBER SERVICES USE ONLY

Received by:		Date of Committee:	
Date:	Time:	Chief Officer informed	
Head of Service informed		Chairman informed	
Contact Officer informed		Portfolio Holder informed	